

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

September 18, 2013

6:30 p.m.

Present: Karen Trimble, Rebecca Morrison, Jim Douglas, Melissa Thompson, Joan Fritzler, Kyle Moore and Kim Zabel.

Excused: John Fuhs and John Quast

Also in attendance: Seven (7) citizens were in attendance, as well as staff members: Lisa Davis, Scott Morgan, Sue Peterson, Nicole Russ, Julie Lyster, Kate Garman, Michele Whaley and Andrea Kolpien.

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 pm, read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that John Fuhs and John Quast were excused.

Rebecca Morrison motioned to approve the agenda. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

CELEBRATIONS

Mrs. Peterson, along with students Addie Siepmann and Amelia Holland, presented the 2013-14 Student Council activities as well as a video on "Gold in September."

Mrs. Kolpien presented information on what PBIS is, how the staff worked to define PBIS at Swallow, how PBIS has been rolled out to students via all staff members, and what to expect moving forward.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Ms. Thompson provided the following information:

Enrollment Update - Overall the total enrollment remains steady at around 600.

Master Plan Project Update - Ms. Thompson provided an overview of the kickoff to the educational adequacy and ADA compliance study. The district selected, following an RFP process earlier in the summer, Plunkett Raysich Architects to assist in this project.

Release from DPI of District and School Report Cards- Ms. Thompson provided an overview of the newly released State Report Card for the Swallow School and District.

Superintendent's Evaluation Date – The Board determined the evaluation date for the Superintendent.

Principal's Report

Mr. Moore provided the following information:

Start of the School Year – Mr. Moore addressed the PBIS standards and the outstanding work from the Swallow students, summary of the first staff meeting, the upcoming school and state level assessments, and curriculum development work.

8th Grade Washington DC Trip Planning – Mr. Moore provided an overview for the dates and goal of continuing the 8th grade trip to Washington D.C. in May 2014.

ACTION ITEMS

Approval of Minutes

Rebecca Morrison moved to approve of the following minutes: August 21, 2013 – Board Meeting, August 21, 2013 – Executive Session, and August 30, 2013 – Special Meeting. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

Finance and Operations

The Board reviewed and took action on the following items:

Monthly Accounts

Jim Douglas moved to approve expenditures as presented in the amount of \$449,663 and receipts in the amount of \$47,650 during the month of August 2013. Rebecca Morrison seconded and the motion carried 3-0 on a voice vote.

Approval of Designation of District's Financial Institutions for the 2013-14 School Year

Jim Douglas moved to approve the District's Financial Institutions for the 2013-14 school year. Rebecca Morrison seconded and the motion carried 3-0 on a voice vote.

Approval of Board Resolution of OPEB Trust Agreement

The Resolution of the Wisconsin OPEB Trust Agreement was read and discussed. Karen Trimble moved to adopt the Resolution of the Wisconsin OPEB Trust Agreement and change the trustee from Associated Bank to BMO Harris Bank. Jim Douglas seconded and the motion carried on a 3-0 voice vote.

Personnel

The Board reviewed and took action on the following items:

Approval of Extra Service Proposals

The Board reviewed and discussed the extra service proposals presented. Karen Trimble moved to approve the extra service proposals for the 2013-14 school year as presented. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

Teaching and Learning

The Board reviewed and took action on the following items:

Approval of 8th Grade Washington D.C. Trip

Mr. Moore reviewed the plan for the 8th grade Washington D.C. Trip May 24-27. Karen Trimble moved to approve the Washington D.C. Trip in May 2014. Jim Douglas seconded and the motion carried on a 3-0 voice vote.

Approval of 2013-14 Board Goals

Rebecca Morrison moved to approve the 2013-14 Board Goals as presented. Jim Douglas seconded and the motion carried on a 3-0 voice vote.

DISCUSSION ITEMS

Confirmation of Board Meeting dates through June 2014

The following dates have been discussed for the upcoming Board Meetings:

Monday, December 16, 2013
Wednesday, January 15, 2014
Wednesday, February 19, 2014
Wednesday, March 19, 2014
Monday, April 14, 2014
Wednesday, May 21, 2014
Wednesday, June 18, 2014

ANNOUNCEMENTS

Board members reviewed the calendar for future meetings and special events and noted that the Halloween Dance is on October 18, 2013.

ADJOURNMENT

At 8:00pm Rebecca Morrison made the motion to adjourn which was seconded by Jim Douglas and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk